

## OXFORD COUNTY LIBRARY BOARD MEETING MINUTES

**Tuesday, November 21, 2023**

Members Present: Chair Julia Harris  
Vice-Chair Laura Langford  
Councillor David Mayberry  
Councillor Brian Petrie  
Megan Blair  
Katherine Grieve  
Cynthia Lacroix

Members Absent: None

Staff Present: L.M. Williams, CEO/Chief Librarian  
L. Buchner, Director of Corporate Services  
C. McLaren, Deputy Chief Librarian, Branch Services  
K. DeWeerd, Administrative Assistant

### 1. CALL TO ORDER

Oxford County Library meets in regular session this the twenty-first day of November, 2023, in Room 222, Oxford County Administration Building, Woodstock, at 1:00 p.m. with Chair Julia Harris in the chair.

### 2. APPROVAL OF AGENDA

#### RESOLUTION 1

Moved By: Brian Petrie

Seconded By: Laura Langford

Resolved that the Agenda be approved.

DISPOSITION: Motion Carried

### 3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL



**4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING**

RESOLUTION 2

Moved By: Brian Petrie

Seconded By: Laura Langford

Resolved that the Library Board minutes of October 23, 2023 be adopted.

DISPOSITION: Motion Carried

**5. DELEGATIONS. PRESENTATIONS AND CONSIDERATION THEREOF**

NIL

**6. CONSIDERATION OF CORRESPONDENCE**

NIL

**7. REPORTS**

7.1. 2023-37 Key Agenda Items Update (verbal report)

RESOLUTION 3

Moved By: Brian Petrie

Seconded By: David Mayberry

That the Library Board receives Verbal Report 2023-37, Key Agenda Items update for information and discussion.

DISPOSITION: Motion Carried

7.2. 2023-38 Librarian's Report

RESOLUTION 4

Moved By: David Mayberry

Seconded By: Laura Langford

That the Library Board receives Report 2023-38, Librarian's Report for information and discussion.

DISPOSITION: Motion Carried

7.3. 2023-39 Library Board Meeting Schedule 2024

RESOLUTION 5

Moved By: Laura Langford

Seconded By: Meagan Blair

That the Library Board approves the 2024 Board meeting schedule as presented in Report 2023-39.

DISPOSITION: Motion Carried

#### 7.4. 2023-40 Oxford County Library 2024 Holiday and Staff Development Day Closures

##### RESOLUTION 6

Moved By: David Mayberry

Seconded By: Katherine Grieve

That the Library Board receives Report 2023-40, Oxford County Library 2024 Holiday and Staff Development Day Closures for information.

DISPOSITION: Motion Carried

### **8. UNFINISHED BUSINESS**

8.1. Pending Item – Drag Storytime Report

No discussion takes place regarding the Pending Item.

### **9. MOTIONS**

NIL

### **10. NOTICE OF MOTIONS**

NIL

### **11. ENQUIRIES**

11.1 Councillor Mayberry – Community Health Centre Partnerships

11.2 Cynthia Lacroix – Discussion – Minutes and Agenda

11.3 Councillor Petrie – County Council Budget Update

### **12. CLOSED SESSION**

##### RESOLUTION 7

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that the Library Board go into a closed session to consider a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

DISPOSITION: Motion Carried at 1:45 p.m.

1:45 p.m. with Julia Harris in the chair.

All members of the Board in attendance.

Staff Present      L. Williams, CEO Chief Librarian  
                         L. Buchner, Director of Corporate Services  
                         C. McLaren, Deputy Chief Librarian, Branch Services  
                         K. DeWeerd, Administrative Assistant

12.1 Report (CS) 2023-41

RESOLUTION 8

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that the Library Board reconvene in Open session.

DISPOSITION: Motion Carried at 2:26 p.m.

**13. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION**

13.1 Report (CS) 2023-41

RESOLUTION 9

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that the recommendation contained in Report (CS) 2023-41 and staff direction be approved.

DISPOSITION: Motion Carried

**14. ADJOURNMENT**

RESOLUTION 10

Moved By: Laura Langford

Seconded By: Megan Blair

Resolved that the Board meeting of November 21, 2023 be adjourned until the next meeting scheduled for December 19, 2023 at 1:00 p.m.

DISPOSITION: Motion Carried at 2:28 p.m.

"Julia Harris"

Julia Harris, Chair

"Lisa Marie Williams"

Lisa Marie Williams, Secretary